

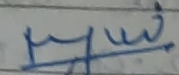
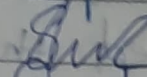
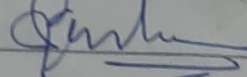
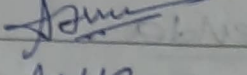

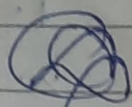

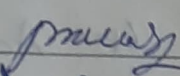
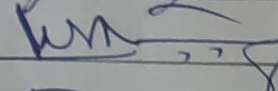
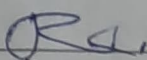
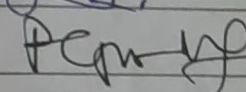
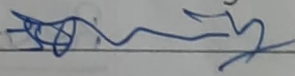
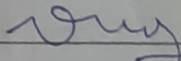
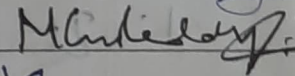
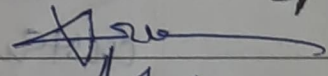
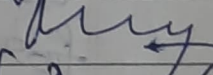
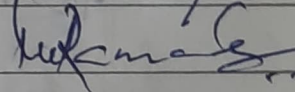
Staff Council meeting

Principal sir held meeting with the incharges of departments at 11:00 AM to discuss about dual major programs to be implemented from the academic year 2025 - 26. & took the following resolutions.

- 1) Work load for ^{dual} major courses & minor courses in odd & even semesters.
- 2) Credit points allotted to each course
- 3) Work load for Science subjects if major & minor programs opted.
- 4) Work load for arts & Commerce groups if major & minor programs opted.
- 5) Skill enhancement courses to be adopted in 1st, 2nd, 3rd & 4th sems.
- 6) Multidisciplinary courses to be implemented in 2nd, 3rd & 4th sems.
- 7) Environmental Education is compulsory in the ~~second~~^{5th} semester for all the programs.
- 8) Indian knowledge Systems - Audit course is compulsory for all the programs in the 2nd semester.
- 9) Work load calculation for 1st, 3rd & 5th semesters → instructed Dr. K. Nagaraj Reddy & Dr. M. V. Ramanaiah to form a team to prepare work load.
- 10) Combination of courses in various programs to be implemented in the college from academic year 2025 - 26.
- 11) Instructed academic coordinator, & Dr. M. V. Ramanaiah & Dr. P. Sachi Devi, to prepare time table for Science groups, Dr. P. Ganivi Reddy, Smt. A. Hanika, Dr. N. Raghavendra for maths stream, Dr. G. Vijaya Lakshmi, Dr. Chazeeya Begum & Smt. P. Sujatha to prepare time table for arts groups.

(Signature)
3.06.2025

Signatures

1. Dr. P. Subramanyam - Botany 
2. Dr. Shazeeya Begum - Urdu 
3. Dr. P. Sachidevi - ZOOLOGY 
4. A. Hanitha 
5. Dr. C.V. Krishnaveni 
6. O. Khaj Mohideen Lect. in Commerce 
7. P. Sujatha - English 
8. Dr. K. Prakash Narayana Reddy - Microbiology - 
9. Dr. P.V. SUBBA REDDY - Pol. Science. 
10. N. RAGHAVENI RA - Statistics 
11. Dr. P. Gurin Reddy - Mathematics 
12. Dr. K. Naganmili Reddy - Chemistry 
13. Dr. G. Vijaya Lakshmi - Economics 
14. Dr. M. GURU MOHAN REDDY - ECONOMICS 
15. Dr. G. Veeriah - Telugu 
16. M. Bhushana Reddy - A. Coordinator 
17. Dr. M.V. Ramasubrahmanyam - physics 

Staff Council meeting:

Principal Sir held meeting with all the incharges of departments at 4.00 PM to discuss regarding Guest faculty continuation and their salaries from the Academic year 2025-2026, Unanimously resolved the following

- ① It is resolved that Guest faculty who worked in the Previous Academic year are to be continued for this academic year also based on their Performance and result.
- ② If any Guest faculty Performance is not upto the mark and results also less than the 60% is to be replaced by new faculty by notifying in news paper.
- ③ Guest faculty who are working against sanctioned posts and getting salary from treasury will be claimed their salary based on the CCE Proceedings.
- ④ Guest faculty who are working against non-sanctioned posts their salaries will be claimed from RC/CPDC funds from the date of joining for the Academic year 2025-2026 by thoroughly refereeing their workload and attendance.

(S. Beeen)
19.06.2025
PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA.

~~21/06/2025~~

21/06/2025

35/06/2025

01/07/2025

05/07/2025

10/07/2025

15/07/2025

Permanant

VS

10/07/2025

15/07/2025

20/07/2025

25/07/2025

30/07/2025

Staff Council Meeting

Principal Sir held staff council meeting at 10:30 AM to discuss the following agenda & take resolutions -- regarding first year admissions

1. As per the G.O it is unanimously resolved to take original T.C, study & conduct certificates of the applicant along with one set of xerox copies of all certificates.

2. If any department takes original certificates of the applicant, the department ^{incharge} is responsible for the certificates of the student. In that case it is resolved to take a declaration from the parents of the applicant.

3. Department incharges are instructed to inform the parents, that the seat allotment takes place purely on merit & roster basis in online mode.

(Signature)
21/7/2020
PRINCIPAL

SIR & SIKR Govt. Degree College
for Women, KADAPA

1. Dr. Shazeeza Begum dept of Urdu *(Signature)*

2. Dr. Sachi Devi. P. dept of zoology
Biotechnology *(Signature)*

3. A. Hanitha dept. of Computer Science *(Signature)*

4. O. Khaja Mohideem - Commerce *(Signature)*

5. Dr. P. Gurini Reddy - Maths *(Signature)*

6. P. V. Sahadev Reddy PYSW *(Signature)*

7. N. Anand Kumar Head of

8. P. Sujatha English *(Signature)*

9. Dr. K. Prakash Narayana Reddy - Microbiology *(Signature)*

10. K. Sreedevi P.T

11. Dr. CV Krishnaveni IQAC *(Signature)*

Staff Council Meeting

Staff Council Meeting is conducted at principal chamber under the chairmanship of Dr V. Saleem Basha, principal and resolved the following unanimously.

Agenda points

1. Admission
2. Syllabus Completion
3. Examinations
4. IKS, FDP
5. BBA Content & Creative writing
5. Timetable
7. College Activity Register
8. APFRS
9. Certificate Courses -
10. Job Mela
11. ABC.
12. GR Meeting
13. practicals equipment
14. MoU, Collaborations

Resolutions

1. Principal sir inquired about the status of syllabus completion and instructed to complete entire syllabus by taking extra classes required if any.
2. It is resolved to register in IKS online FDP programme by all the faculty as in NAAC, one of the metrics is about percentage of faculty done FDP.
3. Admission procedure is to be conducted systematically, all the faculty has to be ready

to conduct first year classes promptly begin September 9th 2025.

4. Discussed about new programmes BBA and Content & Creative writing.

5. Examinations are to be planned for III sem and IV sem students.

6. Regarding time table, principal sir instructed to prepare Teacher-wise, class-wise time tables well in advance and submit the same to principal. Time-table incharge, committee is instructed to prepare time table along with room numbers mentioned.

32 Rooms are available, 50 rooms are required to run classes, once first year classes start. A 6-person committee is formed to sort out this issue.

7. All the faculty are informed to submit Activity Reports to the criteria concerned or to the IOAC coordinator in NAAC format.

Further, it is informed to enter the activities on the same day itself in the hard copy of college activity register maintained at the principal chamber.

8. All the staff are strictly instructed to be punctual to college and adhere to college timings scrupulously and maintain each staff APFRS without late timings.

9. All the departments must conduct Certificate Courses regularly and maintain documents properly.

10. It is resolved to conduct Job Mela in this month.
11. All the Incharges are informed to maintain ABC data
12. BIR Meeting concerned faculty members are informed to prepare the file within a week.
13. For newly introduced lab courses, equipment requirement proposals are to be submitted to the principal sir.
14. It is suggested to go for new MOUs, fresh collaborations with Industry and Academia by checking previous MOUs status.

class Rooms Accommodation Committee

1. Sri D. Khazamohiuddin - Convener
2. Dr P. Sachidevi - Member
3. Dr P. Subrahmanyam - Member
4. Dr M. Gnan Mohan Reddy - Member
5. Dr M.V. Ramanaiah - Member
6. Dr K. Nagamuni Reddy - Member

EOAC Coordinator

(Signature)
Principal 07.09.2015

Signatures of the faculty

1. Dr C.V. Krishnaveni Computer Science CUC
2. Dr K. Reddy
3. Dr. Sha Zeeya Begum
4. Dr P. Gurvi Reddy Mathematics
5. Dr K. Nagamuni Reddy Chemistry

Staff Council Meeting

classmate

Date _____

Page _____

16.09.2025

Principal Sir held meeting with all the incharges & purchasing Committee at 4:00 PM to discuss the disposal of old stationery currently occupying significant space in the Examination cell and effective stock management, and curricular aspects and resolved the following unanimously.

1. It is resolved to dispose the old stationery i.e. Integral, External and practical answer scripts in Examination cell.
2. Proposed the concept of Wealth out of waste [WOW]
3. Discussed the printing of Integral Question papers from Examination cell to the respective departments in a need based criteria.
4. Advised the syllabus completion of TII & V Sem to department Incharges in the aspect of forth coming End exams.
5. Principal Sir inquired about the rooms availability of Science departments (Labs)
6. Principal Sir strictly instructed to follow the college timings for students and faculty and monitor the students activity by floor Incharges.
7. To substitute the lecturer to the concerned class when the respective faculty applied leave.
8. Preparing for upcoming G.B meeting ^(online) and collect the data from eligible industrialists.
9. Discussed the financial Committee meetings conduction for four or more times.

10. Principal Sir instructed to Submit the financial data from UG & PG for the purpose of upcoming online G.B meeting.
11. Adherence to the 20% percentage of syllabus to follow Autonomous guidelines.
12. Organising and conducting certificate course classes to the registered students for fruitful results.
13. Advised on the registration and enrollment of SWAYAM courses through college local chapters to the all teaching faculty and students.
14. Science faculty are instructed to monitor the usage of Amritha Labs (online) by Science Students.

Signatures of the faculty

U. S. Reddy
15/09/2015

1. U. S. Reddy (Dept of Chemistry)
2. U. S. Reddy (Physic)
3. A. Hanitha (Dept. of Computer Science)
4. O. Khaja Rafikideen - Commerce
5. Dr. M. GURU MOHAN REDDY - ECONOMICS - M. S. Reddy
6. Dr. C. V. Krishnaven - IQAC coordinator U. S. Reddy
7. Dr. P. Gurini Reddy - Mathematics - P. Gurini Reddy
8. P. Sujith - English - P. Sujith
9. N. Raghavendra - Statistics - N. Raghavendra
10. Dr. P. V. Subba Reddy - Pol. Science - P. V. Subba Reddy

Principal - Incharges meeting

All the Incharges of the department assembled in the Principal chamber at 12:00 PM under the guidance of Principal to discuss & resolve on the following agenda:

Agenda:

1. Internal exams for 1st Semester.
2. External exams for 1st Semester.
3. Last instruction day for 1st semester
4. Exam dates for 1st Semester
5. Fee payment by 1st year students for exams & college fee.
6. Internal exams for 2nd Semester students.
7. Tentative dates for 2nd & 3rd sem exams & holidays.

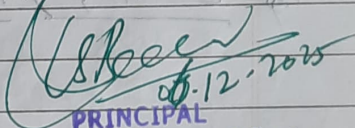
Resolutions:

1. Resolved to conduct 1st & 2nd internal exams to the 1st sem students as per the schedule by 8th January 2026.
2. Finalised the 19th January 2026 as last instruction day for 1st Semester.
3. Resolved to conduct 1st Semester end exams from 20th January onwards.
4. Informed the staff to intimate ^{1st year} students to pay college ^{via} fee, Vidya OST app & exam fee also in time.
5. Resolved to conduct 1st internal in Jan 27-28 & 2nd internal in March 1st week.
6. Discussed on the tentative dates for 2nd Sem & IV Sem end exams.
7. Instructed the Incharges to submit 1st year BOS copies to Academic coordinator & exam sections each.

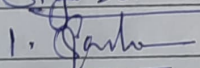
8. Instructed the staff to maintain the discipline of the students & enjoined to instruct the students to come to college by 9:45 AM in uniform & not to use cellphones in the college.

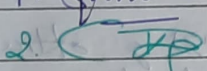
9. Instructed staff to upload classes in TLP app & give attendance in the FRS app by 10:00 AM


10. Instructed the in-charges to sign on the work done statement & Time Table of dept. guest faculty. It has to be again attested by Vice Bishopal.

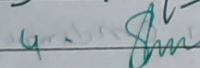

06.12.2025
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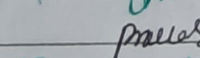
Signatures of the in-charges

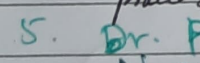
1.  (Dr. Sachin Desai - Zoology & Biotechnology)

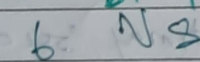
2.  (O. K. Hoje - Iqbal, Dora)

3.  (Dr. P. Subramanyam)

4.  (Dr. Shazeeb Begum)

5.  (Dr. K. Prakash Reddy)

6.  (Dr. P. Gurivi Reddy)

7.  (Dr. V. Sahadara Reddy)

8. Dr. P. R. Jayanti

9. N. Raghavender

10. Dr. P. V. SUBBA Reddy

11. A. Haritha

12. P. Srilakshmi

13. K. Nagamini Reddy

14. Dr. M. Ananthan Reddy

Staff Council Meeting

All the Incharges of the Department, COE, Academic Coordinator, IQAC Coordinator vice-principals met at principal chamber on 17-12-2025 @ 12:15 PM to discuss and resolve the following agenda:

Agenda:

1. To fill and submit Annual Confidential Reports, part-1.
2. To seek willingness to the arising vacancies of certain crucial positions of Autonomous College.
3. Organizing Student Development program in collaboration with GDC Vempalli, by EnclR as a part of PMUSTA from 22nd December 2025.
4. Conducting of one-day work on NIRF, "A Journey towards Excellence: NIRF & NAAC" on 22-12-2025 A.M. ~~from~~ at 2:30 P.M. by YV University Vice-Chancellor Rajasekhar Bellamkonda.
5. To submit data promptly to IQAC.

6. Academic Council - IX Resolutions:

1. It is resolved to submit Annual Confidential Reports (ACR) by filling part-1 promptly to the principal six on time every Academic year.
2. As the time period of controller of Examinations, Academic Coordinator, Acot, are going to complete, it is informed to all

the eligible and interested faculty to give their willingness to the positions of COE, ACOE, Academic Coordinator and even for IOAC coordination position.

3. It is decided to conduct Student Development Programme (SDP) titled "AI prompt Engineering" as a part of PM USTA sanctioned to GDC Vempalli organized through EXCEL in collaboration with GDC Vempalli from 22-12-2025 for 150 students in 3 batches, each batch with 50 students.

Batch 1 for Hostlers

8:30-10:30 (To leave by 10 AM)

Batch 2

11:00 to 12:00

Batch 3

2:00 to 4:00.

Computer systems are provided for this programme to students attending SDP.

4. It is resolved to conduct one-day workshop titled "A Journey towards Excellence: NIRF & NAAC" on 22-12-2025 at 2:30 PM by YV University vice-chancellor Bellamkonda Rajasekhar to all the staff of the college.

5. It is strictly instructed to all the staff to submit data to IOAC on-time accurately.

6. It is resolved to conduct Academic Council Meeting in the month of December 2025.

Principal
 17.12.25

Signature of the faculty -

1. Dr. C.V. Krishnaveni IOAC coordinator LLD
2. Y. Nagarathnama Lec. in Botany
3. Dr. P. Gursivi Reddy Lecturer in Maths Peps
4. C. Khaja To Fohideen- Commerce
5. Dr. Shazeeza Begum Urdu
6. Dr. K. Prakash N. Reddy Microbiology
7. Dr. V. Sabadeen Reddy Lecture in physics
8. Dr. M. Anandhan Reddy Lecturer in Economics
9. Dr. S. Vijaya Lakshmi Lec. in Economics
10. V. Kumar Lecturer in Chemistry
11. Dr. P.M.L. Jayanthi Lec. in Hindi
12. Dr. K. Shanthi Latha Lec. in physics
13. Dr. K.V. Ramana English